

Ref: Agenda/Council080714

2 July 2014

To: All Town Councillors

Dear Sir or Madam

I hereby give notice that a meeting of the **Biggleswade Town Council** will take place on **Tuesday 8 July 2014** at the **Offices of Biggleswade Town Council, The Old Court House, 4 Saffron Road, Biggleswade** commencing at **7.00 pm** in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor
Town Clerk

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary Interests in any agenda item
- (b)** Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and the Central Bedfordshire Council Development Control Committee.

3. TOWN MAYORS' ANNOUNCEMENTS

4. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda.

5. INVITED SPEAKER

Chief Inspector Tania Coulson and Sgt Gary Kidd – Bedfordshire Police

6. MEMBERS QUESTIONS

7. MINUTES AND RECOMMENDATIONS OF MEETINGS

- a. For Members to receive and **approve the minutes** of the Council meeting held on 24 June 2014 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.
- b. For Members to **approve the recommendation** of the Personnel Committee meeting held on 1 July 2014

The Local Government Pension Scheme Regulations 2013 - Statement of policy

It was **RECOMMENDED** that the draft policy produced at the meeting should be put before Biggleswade Town Council for adoption.

A copy is attached to this agenda.

8. MATTERS ARISING

- a. From the Council meeting held on 24 June 2014

9. PLANNING APPLICATIONS

- a. **CB/14/02180/FULL – 47 Kitelands Road, Biggleswade, SG18 8NX**
Ground floor rear extension & ground/first floor extension to side.
- b. **CB/14/02307/FULL - Holmegate, Sheep Walk, Langford Road, Biggleswade, SG18 9RB**
First floor extension & shiplap cladding to all external walls.
- c. **CB/14/01868/FULL – 10 Lawrence Road, Biggleswade**
Single and two storey side and rear extension – revised Plan 01 showing neighbouring property correctly situated.

The original plan was discussed by Town Council on 10 June 2014 when:

*It was **RESOLVED** that the Town Council raise no objection to this application provided the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed extension to the principle dwelling are complied with in order to eliminate detriment in respect of light and privacy of adjacent residents.*

- d. **CB/14/02181/FULL – Cherry Trees, Kitelands Road, Biggleswade**
Construction of new vehicular access from the public highway and staff/visitor car park.
- e. **CB/14/01283/ADV – 8 High Street, Biggleswade**
Advertisement: 3 New non illuminated signs.
- f. **CB/14/02417/FULL – 2 Banks Road, Biggleswade**
Two storey rear extension.

10. ITEMS FOR CONSIDERATION

- a. **Central Bedfordshire Development Strategy Publication Consultation and the Gypsy and Traveller Local Plan Submission to the Secretary of State**

CBC are publishing the Development Strategy from **30 June 2014** for a period of eight weeks until **Tuesday 26 August** and are inviting Councils to express their views by taking part in the consultation.

More information about the document and the Publication stage is attached to this agenda.

The easiest way to have your say is online via: www.centralbedfordshire.gov.uk/devstrat

You can also email your response form to LDF@centralbedfordshire.gov.uk or by post to Freepost RSJS GBBZ SRZT, Development Strategy Consultation, Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

The documents are available to view on the Council Offices in Chicksands and Dunstable, the Customer Service Centres in Biggleswade and Leighton Buzzard, and the main libraries across Central Bedfordshire.

On 23 June the **Gypsy and Traveller Local Plan**, supporting evidence and all comments received during the formal consultation stages were submitted to the Secretary of State, who will appoint an independent Planning Inspectorate to review all of the consultation feedback and determine whether the Plan is sound and legally compliant.

The Independent Planning Inspectorate will hold an Examination in Public in Autumn 2014. Individuals who made objections and sought changes to the document during the formal consultation and requested to attend the hearings, will be invited to attend the hearing sessions to present their argument to the Planning Inspector verbally. For those who do not wish to attend the hearing sessions, the Planning Inspector will still consider their written comments. All comments, whether made in writing or verbally at the hearings, will carry the same weight.

For more information about the Gypsy and Traveller Local Plan or to view the Submission document please visit: [www.centralbedfordshire.gov.uk/gypsytraveller plan](http://www.centralbedfordshire.gov.uk/gypsytravellerplan)

Alternatively, copies of the Submission documents can be viewed at the Council Offices in Chicksands and Dunstable.

If you have any queries about the Development Strategy or the Gypsy and Traveller Local Plan please contact the LDF Team by phone on 0300 300 4353 or email LDF@centralbedfordshire.gov.uk

b. Request from Cllr G Wilson

Members are asked to consider a proposal from Cllr George Wilson in relation to financial assistance from Town Council towards the First World War Commemorations taking place on Biggleswade Market Square on Sunday 21 September 2014.

11. ITEMS FOR INFORMATION

a. RNLI collection

Correspondence has been received from the RNLI thanking Town Council for granting permission for them to carry out their Charity Collection on the Market Square. They collected £301.29, which will go towards supporting the Volunteer Lifeboat crews to save lives at sea.

A copy is attached to this agenda.

12. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

13. EXEMPT ITEMS

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Agenda Items **14a & 14c - Contracts** **14b - Staff**

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.